

Following the announcement of the national lockdown, conformation from the DCMS and MPG we can remain open for recording, mixing and mastering sessions for work that cannot be don't from home. The studio will therefor stay open with strict policies in place. Only personnel that are essential to the session may attend and we continue to maintain rigorous cleaning routines and a policy of social distancing at all times to ensure a safe environment for our staff and clients.

We're taking the necessary COVID-19 safety precautions and physical distancing to keep our clients and staff safe.

Here are the current steps we are taking following the latest government guidelines. We will continue to monitor the latest advice from the UK government and Public Health England.

- Staff members are to adhere to government guidelines of isolating themselves for 14 days if they have symptoms of COVID-19 - a high temperature, new and persistent cough or anosmia. OR if they are not experiencing symptoms but have tested positive for COVID-19.
- Any clients displaying symptoms are to refrain from visiting the studio. Sessions will be cancelled or rescheduled, at no extra cost, if artist or engineer show any COVID like symptoms. If clients feel unwell on the day of the session or are exhibiting any signs associated with COVID-19, they should not attend the session and contact the studio immediately.
- Clients are to limit the number of people attending the sessions to an absolute minimum in order to streamline the number of people passing through. Non essential parties are to join via Zoom / Skype etc.
- Session arrivals to be staggered.
- All attendees names and details to be provided before the session to help with NHS Test & Trace. Only those on the booking form will be allowed access to the building.
- Social distancing of at least 2 metres where possible. or 1 metre with robust risk mitigation (where 2 metres is not viable).
- Regular breaks to be taken at a distance of at least 2 metres. Rooms will be ventilated in between recording by opening doors and air conditioning will be used to maintain fresh air throughout.
- Deep cleaning of the entire studio will be carried out between sessions.

- Microphones and pop shields used for vocals, brass and woodwind to be sanitised with 70% Isopropyl alcohol wipes and then taken out of use for a minimum of 72 hours before re-use.
- Screens to be set up between musicians with extra special attention for vocalists, woodwind or brass players.
- Engineers and staff to commit to washing their hands at regular intervals, particularly when entering or re-entering the building.
- When engineer has to enter live room at the same time as the artist (to tweak mic position or change a cable) they will hand sanitise before and after, wear a mask and keep a 2 metre distance.
- If an engineer needs to get into either live room for an extended period, to set up etc, the client will be asked to wait in a reception area whilst they carry out the work.
- Engineer will avoid touching artists and musicians equipment.
- Artists and musicians will avoid touching studio equipment.
- Engineer will set up and pack down as much as possible without anyone else present before and after the session.
- Mixing will all be done remotely, using Skype or Zoom. Audio movers plugin can be used to stream high quality audio with minimal latency.
- One bathroom will be reserved for staff only and one will be for clients only. Both will be cleaned before and after each session. Plenty of soap and hand sanitiser will be available. Single use disposable paper towels are to be used for hand drying.
- We will regularly wipe down all surfaces including light switches, door handles, coffee machine, kettle, fridge etc. Deep intensive cleaning will be carried out between sessions with a focus on antibacterial coverage on all touch points.
- Alcohol wipes are available for wiping down touch points / door handles / light switches / keyboards & mouse / musical instruments before use and at regular intervals.
- Hand sanitising points will be set up in rooms with signage encouraging their use upon entry and exit.
- We encourage clients to bring their own food.
- All tea, coffee and food prep to be made by staff and clearly marked as such.
- As well as deep cleaning, we will leave a minimum of 72 hours between clients using the onsite accommodation for extra precaution. In the event that this time is not available, we will employ professional cleaning services to undergo thorough disinfecting throughout the accommodation. There may be a surcharge for this.
- As usual, a professional laundry service will be used for all bedding and towels etc and kept sterile before re-use.

If you have any questions or require any further information please email us at:
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